



Proposed Amendments

for

Referendum Election

July 20, 2013



# **REFERENDUM ELECTION NOTICE**

On Saturday July 20, 2013, a Referendum Election will be conducted at the Wichita Tribal Complex, 1 ¼ miles North of Anadarko, Oklahoma on Highway 281. The polling place will be located in the Museum area of the Wichita Tribal Cultural and Administration Building. Voting hours will be from 9:00 a.m. to 5:00 p.m. The purpose of the referendum election will be to accept (yes) or reject (no) proposed questions and amendments to the Wichita Governing Resolution.

For any amendment to pass, there must be at least **173** people who cast a vote in the July 20, 2013 Referendum Election as of June 20, 2013. There are nine (9) proposed amendments to the Governing Resolution:

## **Proposed Amendment #1- Article II-Membership**

- Lowers the blood quantum from 1/8 to 1/32
- Corrects section and Amendment numbers
- Removes all reference to the Blood Consolidation which would no longer be needed if the amendment passes
- The Amendment becomes effective October 1, 2013 at which time those who are currently not eligible for enrollment may apply under the new criteria
- Those enrolled under this amendment will not be eligible for services until January 1, 2014

Additionally:

No one who is not currently eligible may apply until October 1, 2013. If they do submit an application they will be required to go through the application process again after October 1, 2013. Those applications submitted prior to October 1, 2013 will be considered void.

## **Proposed Amendment #2-Article VI-Meetings**

- Adds possible quarterly meetings for the sole purpose of receiving reports and receiving input from tribal membership

## **Proposed Amendment #3-Article VII-Elections**

- Adds the word "third" in Section 1
- Removes the word "present being" and adds the words "of those casting votes" to allow for absentee voting
- Removes the words in Section 3 "or upon the petition of 20 members of the Council".
- Removes nominations from the floor
- Adds Section 4 with the words "Election Procedures shall allow absentee voting for all elections and referendums of the Council.

#### **Proposed Amendment #4-Article IX-Remove of Officers**

- Adds the words “in accordance with Election Procedures.” and corrects the Title of Article IX

#### **Proposed Amendment #5-Article XII-Duties of Officers**

- Changes all of the pronouns to reflect the position of the Officer
- Changes the word “appertaining” to “pertaining” in Section 1
- Adds the word “shall” under Section 2
- Removes the wording “and shall file a copy of the same with the Officer in Charge of the Anadarko Agency”
- Removes the wording “the Secretary shall be open to inspection by the members of the Council”
- Removes the wording “and shall file a copy of same with the Officer in Charge of the Kiowa Area Field Office”
- Changes the sentence in reference to “a special account” and references accounts for the Wichita and Affiliated Tribes
- Changes the bonding wording for the Treasurer to be more inclusive of the coverage in place to protect tribal assets
- Changes the word “bond” to “insurance”, the word “in” to “of”, and “terms” to “term”

#### **Proposed Amendment #6-Article XIII-Qualifications of Officers**

- Change the wording from “Wichita Indian Tribe of Oklahoma” to “Wichita and Affiliated Tribes of Oklahoma”
- Includes wording to address conflict of interest in future elections to be effective during the elections on the third Saturday in July 2016.

#### **Proposed Amendment #7-Article XIV-Place of Meetings**

- Removes the reference to the Anadarko Area Field Office
- Removes the reference to the Kiowa Agency Jurisdiction
- Separates the place of meetings for the Council and the Executive Committee
- Allows for business meetings of the Committee to be held in other locations if necessary

#### **Proposed Amendment #8-Article XV-Quorum**

- Changes the number from 15 to 30 to constitute a quorum
- Removes the words “to transact business” and replaces it with “at any duly called”

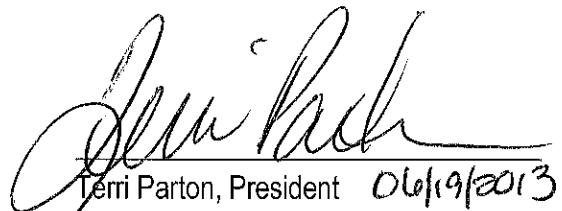
#### **Proposed Amendment #9-Article VI, IX, XI, XII**

- Changes all references to “20” or “20 members) to “five percent (5%) of Council” in articles VI, IX and XII

I, President, Terri Parton, hereby call for the Referendum Election to be held on July 20, 2013 in accordance with Article XI-Amendments. The proposed nine (9) amendments were presented to the Wichita Executive Committee for discussion and input on Monday, June 17, 2013. It was the consensus of the Committee Members in attendance to move forward with the Referendum Election that includes the nine (9) Amendments. Committee Members in attendance included: Jesse E. Jones, Myles Stephenson Jr., Gladys Walker, Shirley Davilla and Karen Thompson.

In order for the amendments to be passed, 10% (173 rounded) of eligible voters (1,725 as of June 19, 2013) must vote with a majority of those voting being necessary to enact the amendments. To be eligible to vote, you must be an enrolled member and at least 18 years of age. No absentee voting is allowed.

Approved election procedures will be included in the newsletter and on the website prior to the election which will include identification requirements.



Terri Parton, President 06/19/2013  
Wichita and Affiliated Tribes

The following pages detail the current wording of the Governing Resolution and then provides how the Governing Resolution will read if the amendments are passed. The bolded italicized words represent words that have been added and/or words or sentences that have been changed.

You can find a copy of the Wichita Governing Resolution on our website at [www.wichitatribe.com](http://www.wichitatribe.com)

Click the "Government" tab and you will find it under "Governing Resolution"

## **PROPOSED AMENDMENT #1**

**The current language of Article II-Membership states:**

### ARTICLE II-Membership

(Pursuant to Amendment II Adopted June 24, 1972  
and Amendment III Adopted May 21, 1977)

Section 1. The Membership of the Wichita and Affiliated Tribes shall consist of the following persons, providing they have not received a share of land or money by virtue of being enrolled as a member of another Tribe:

- (a) All persons of Wichita, Keechi, Waco, and Tawakoni Indian blood who received an allotment of land as members of the Wichita and Affiliated Tribes (Wichita, Keechi, Waco, and Tawakoni), shall be included as full blood members of the Tribe.
- (b) All living lineal descendants of allottees eligible for membership under the provisions of Section I (a) of this Article born on or before the date of adoption of Amendment I (June 24, 1972).
- (c) All persons of at least one-eighth (1/8) degree Wichita, Keechi, Tawakoni, or Waco Indian blood as defined by and derived from Section I (a) and Section II of this Article born after the date of adoption of Amendment I (June 24, 1972).

Section 2. All persons who possess no less than one-eighth (1/8) degree Wichita, Keechi, Waco, or Tawakoni Indian blood who elect to be enrolled as members of the Wichita and Affiliated Tribes, and who possess Indian blood of another tribe or a combination of tribes shall be considered as possessing Wichita, Keechi, Waco, or Tawakoni Indian blood equal to their full membership in the Wichita and Affiliated Tribes.

Section 3. All applicants for membership in the Wichita and Affiliated Tribes whose names do not appear on the membership roll as of the date of adoption of Amendment III (May 21, 1977) must submit an application for membership to the Wichita and Affiliated Tribes Executive Committee. Application for membership must be supported by birth certificates and other records as required by the circumstances of each applicant. All evidence will be retained by the Wichita and Affiliated Tribes to support the record.

Section 4. The Tribal Executive Committee shall have the power to make ordinances covering loss of membership, future membership, and adoption into membership subject to review by the Secretary of Interior.

**If Amendment #1 passes, Article II will read as follows and the actual amendment number to the Governing Resolution will be inserted.**

ARTICLE II-Membership

(Pursuant to Amendment I Adopted June 24, 1972, Amendment III Adopted May 21, 1977 **and Amendment \_\_\_\_ Adopted July 20, 2013**)

Section 1. The Membership of the Wichita and Affiliated Tribes shall consist of the following persons, providing they have not received a share of land or money by virtue of being enrolled as a member of another Tribe:

- (a) All persons of Wichita, Keechi, Waco, and Tawakoni Indian blood who received an allotment of land as members of the Wichita and Affiliated Tribes (Wichita, Keechi, Waco, and Tawakoni), shall be included as full blood members of the Tribe.
- (b) All living lineal descendants of allottees eligible for membership under the provisions of Section 1 (a) of this Article born on or before the date of adoption of Amendment I (June 24, 1972).
- (c) All persons of at least **one-thirty second (1/32)** degree of Wichita, Keechi, Tawakoni, or Waco Indian blood as defined by and derived from Section 1 (a) and born after the date of adoption of Amendment I (June 24, 1972). ***This amendment becomes effective October 1, 2013 at which time applications for enrollment under Amendment \_\_\_\_ (July 20, 2013) may be submitted. Anyone enrolled under Amendment \_\_\_\_ will not be eligible to apply for services until January 1, 2014.***

Section 2. All applicants for membership in the Wichita and Affiliated Tribes whose names do not appear on the membership roll as of the date of adoption of Amendment III (May 21, 1977) must submit an application for membership to the Wichita and Affiliated Tribes Executive Committee. Application for membership must be supported by birth certificates and other records as required by the circumstances of each applicant. All evidence will be retained by the Wichita and Affiliated Tribes to support the record.

Section 3. The Tribal Executive Committee shall have the power to make ordinances covering loss of membership, future membership, and adoption into membership subject to review by the Secretary of Interior.

## **PROPOSED AMENDMENT #2**

**The current language of Article VI-Meetings states:**

### ARTICLE VI-Meetings

(Pursuant to Amendment VII, Adopted February 8, 1992)

Section 1. Annual meetings of the Council shall be held on the third Saturday in July each year for the purpose of receiving reports and transacting any other business which may come regularly before the council.

Section 2. Special meetings of the Council may be called at the discretion of the President, and shall be called by him upon the written request of a majority of the Executive Committee or upon the written request of twenty (20) members of the Tribe; provided, that at least ten (10) days notice shall be given in each instance.

Section 3. The principal object of a special council meeting must be stated in the call for same and may include the words "and for the transaction of other business that may be presented." Unless these words are added no other business may be transacted except for the object stated in the call.

Section 4. The regular meetings of the Executive Committee shall be held the second Monday in January, April, July and October of each year unless otherwise provided by resolution.

Section 5. Special meetings of the Executive Committee may be called by the President at his discretion, and shall be called by him upon the written request of three (3) members of the Executive Committee.

Section 6. Meetings of the Council and the Executive Committee shall be conducted in accordance with Roberts Rules of Order.



**If Proposed Amendment #2 and Proposed Amendment #9 pass then Article VI will read as follows:**

ARTICLE VI-Meetings

(Pursuant to Amendment VII, Adopted February 8, 1992 *and*  
***Amendment \_\_\_\_ Adopted July 20, 2013***)

Section 1. Annual meetings of the Council shall be held on the third Saturday in July each year for the purpose of receiving reports and transacting any other business which may come regularly before the council. ***Quarterly meetings may be held for the sole purposes of receiving reports and receiving input from tribal membership.***

Section 2. Special meetings of the Council may be called at the discretion of the President, and shall be called by him upon the written request of a majority of the Executive Committee or upon the written request of twenty (20) members of the Tribe; provided, that at least ten (10) days notice shall be given in each instance.

Section 3. The principal object of a special council meeting must be stated in the call for same and may include the words "and for the transaction of other business that may be presented." Unless these words are added no other business may be transacted except for the object stated in the call.

Section 4. The regular meetings of the Executive Committee shall be held the second Monday in January, April, July and October of each year unless otherwise provided by resolution.

Section 5. Special meetings of the Executive Committee may be called by the President at his discretion, and shall be called by him upon the written request of three (3) members of the Executive Committee.

Section 6. Meetings of the Council and the Executive Committee shall be conducted in accordance with Roberts Rules of Order.

### **PROPOSED AMENDMENT #3**

**The current language of Article VII-Elections states:**

#### ARTICLE VII-Elections

(Pursuant to Amendment IV, Adopted May 21, 1977)  
(Pursuant to Amendment VIII, Adopted February 8, 1992)

Section 1. The first election under these rules and regulations shall be held at the annual meeting on the third Saturday of July, 1964. Regular elections of officers shall be held on the Saturday of July of each fourth year hereafter. Special elections shall be called by the President of the Executive Committee for the purposes of filling vacancies or voting on any amendment to the Governing Resolution.

Section 2. Election shall be by secret ballot in an election held according to appropriate Election Procedures approved by the Executive Committee, a majority of the membership present being necessary to elect. Where there are more than two candidates for office and no one receives a majority vote, the low candidate shall be eliminated and a run-off election shall be called by the President of the Executive committee according to Procedures until one candidate receives a majority of the votes cast. The newly elected officers shall be installed immediately upon their election and serve until their successors are elected and installed.

Section 3. To be eligible for election under Section 1 of this Article, notice of candidacy of an elective office must be filed with the Secretary of the Council in accordance with the Election Procedures as stated in Section 2. Such notice shall be valid if filed by a candidate himself or upon the petition of 20 members of the Council. Where no such notices are filed, nominations may be made from the floor. No person shall be a candidate for more than one office at any one election.

**If Proposed Amendment #3 passes, it will read as follows:**

ARTICLE VII-Elections

(Pursuant to Amendment IV, Adopted May 21, 1977, Amendment VIII, Adopted February 8, 1992 **and Amendment \_\_\_\_ Adopted July 20, 2013**)

Section 1. The first election under these rules and regulations shall be held at the annual meeting on the third Saturday of July, 1964. Regular elections of officers shall be held on the **third** Saturday of July of each fourth year hereafter. Special elections shall be called by the President of the Executive Committee for the purposes of filling vacancies or voting on any amendment to the Governing Resolution.

Section 2. Election shall be by secret ballot in an election held according to appropriate Election Procedures approved by the Executive Committee, a majority **of those casting votes** necessary to elect. Where there are more than two candidates for office and no one receives a majority vote, the low candidate shall be eliminated and a run-off election shall be called by the President of the Executive Committee according to Procedures until one candidate receives a majority of the votes cast. The newly elected officers shall be installed immediately upon their election and serve until their successors are elected and installed.

Section 3. To be eligible for election under Section 1 of this Article, notice of candidacy of an elective office must be filed with the Secretary of the Council in accordance with the Election Procedures as stated in Section 2. **Such notice shall be valid if filed by a candidate himself.** No person shall be a candidate for more than one office at any one election.

Section 4. **Election Procedures shall allow absentee voting for all elections and referendums of the Council.**

**PROPOSED AMENDMENT #4**

**The current language of Article IX-Remove of Officers states:**

ARTICLE IX-Remove of Officers

Upon the signed petition of 20 members of the council, the President shall call a special meeting of the Council to act upon complaints of misconduct in office of members of the Executive Committee, provided such complaints are supported by affidavits. The Council shall have power, by a majority vote, after giving the accused a hearing and if found guilty of charges remove him from office and proceed to elect a successor.

**If Proposed Amendment #4 Article IX will read as follows:**

ARTICLE IX-*Removal* of Officers

***(Pursuant to Amendment \_\_\_\_\_ Adopted July 20, 2013)***

Upon the signed petition of ***five percent (5%) of*** members of the **Council**, the President shall call a special meeting of the Council to act upon complaints of misconduct in office of members of the Executive Committee, provided such complaints are supported by affidavits. The Council shall have power, by a majority vote, after giving the accused a hearing and if found guilty of charges remove him from office and proceed to elect a successor ***in accordance with Election Procedures.***

## **PROPOSED AMENDMENT #5**

**The current language of Article XII-Duties of Officers states:**

### ARTICLE XII-Duties of Officers

Section 1. President: The President shall preside at all meetings of the Council and of the Executive Committee. He shall have general supervision of the affairs of the Council and of the Executive Committee and shall perform all duties appertaining to the office of president.

Section 2. Vice-President: In the absence of the President, the Vice-President perform the duties of the office. In the case of a vacancy, the Vice-President shall succeed at once to the office of the President until the next special or regular election for the office of President.

Section 3. Secretary: The Secretary shall keep an accurate account of all proceedings and official records of the Council and of the Executive Committee and shall file a copy of the same with the Officer in Charge of the Anadarko Agency. He shall be responsible for the prompt and efficient handling of all correspondence pertaining to the business of the Council and of the Executive Committee. All official records of the Secretary shall be open to inspection by the members of the Council, the Secretary shall be open to inspection by the members of the Council, in the presence of the Secretary, upon the order of the Executive Committee or upon the written request of 20 members of the Council. He shall keep a correct list of all members of the Council, shall authenticate all accounts or orders of the Council and in the absence of the President and Vice-President, shall call meetings to order until the chairman pro temp is selected. At the expiration of this term of office the records and all papers in his possession shall be turned over to his successor.

Section 4. Treasurer: The Treasurer shall be the custodian of all funds in possession of the Council from any source. He shall keep an accurate record of all such funds and shall disburse the same in accordance with the vote of the Executive Committee. He shall render a written report at the annual Council meeting and at such time as he is requested to do so by the Executive Committee, and shall file a copy of same with the Officer in Charge of the Kiowa Area Field Office. He shall keep all tribal monies entrusted to his care in a special account.

At any time that such an account shall amount to more than \$50.00, he shall file a bond satisfactory to the Executive Committee and to the Commissioner of Indian Affairs. The cost of such bond shall be paid out in tribal money. At the expiration of his terms of office, the records and all papers and funds in his possession shall be turned over to his successor.

If Proposed Amendment #5 passes, it will read as follows:

ARTICLE XII-Duties of Officers

*(Pursuant to Amendment \_\_\_\_ Adopted July 20, 2013)*

Section 1. President: The President shall preside at all meetings of the Council and of the Executive Committee. **The President** shall have general supervision of the affairs of the Council and of the Executive Committee and shall perform all duties **pertaining** to the office of **President**.

Section 2. Vice-President: In the absence of the President, the Vice-President **shall** perform the duties of the office. In the case of a vacancy, the Vice-President shall succeed at once to the office of the President until the next special or regular election for the office of President.

Section 3. Secretary: **The Secretary shall keep an accurate account of all proceedings and official records of the Council and of the Executive Committee. The Secretary** shall be responsible for the prompt and efficient handling of all correspondence pertaining to the business of the Council and of the Executive Committee. **All official records of the Secretary shall be open to inspection by the members of the Council, in the presence of the Secretary, upon the order of the Executive Committee or upon the written request of 20 members of the Council. The Secretary** shall authenticate all accounts or orders of the Council and in the absence of the President and Vice-President, shall call meetings to order until the chairman pro temp is selected. At the expiration of **the Secretary's** term of office the records and all papers in **the Secretary's** possession shall be turned over to **the Secretary's** successor.

Section 4. Treasurer: The Treasurer shall be the custodian of all funds in possession of the Council from any source. **The Treasurer** shall keep an accurate record of all such funds and shall disburse the same in accordance with the vote of the Executive Committee. **The Treasurer** shall render a written report at the annual Council meeting and at such time as **the Treasurer** is requested to do so by the Executive Committee. **The Treasurer** shall keep all tribal monies entrusted to **the Treasurer's** care in accounts for the Wichita and Affiliated Tribes.

*The Treasurer shall insure that the Tribe's assets are protected by acquiring an insurance policy which covers errors and omissions, larceny, embezzlement, forgery, computer fraud and misappropriation. The cost of such insurance shall be paid out of tribal money. At the expiration of the Treasurer's term of office, the records and all papers and funds in the Treasurer's possession shall be turned over to the Treasurer's successor.*

**PROPOSED AMENDMENT #6**

**The current language of Article XIII-Qualifications of Officers:**

ARTICLE XIII-Qualifications of Officers

Any person elected to membership on the Executive Committee shall not be less than 21 years of age and a member of the Wichita Indian Tribe of Oklahoma. Any person holding an elective office who without reasonable cause misses three (3) regularly called meetings in succession shall automatically lose office.

**If Proposed Amendment #6 passes, it will read as follows:**

ARTICLE XIII-Qualifications of Officers

***(Pursuant to Amendment \_\_\_\_ Adopted July 20, 2013)***

Any person elected to membership on the Executive Committee shall not be less than 21 years of age and a member of the Wichita ***and Affiliated Tribes*** of Oklahoma. Any person holding an elective office who without reasonable cause misses three (3) regularly called meetings in succession shall automatically lose office. ***Effective with the elections held the third Saturday in July 2016, no Tribal Executive Committee Member may be employed by the Tribe in a tribal government program that is under the supervision of the Tribal Administrator.***

**PROPOSED AMENDMENT #7**

**The current language of Article XIV-Place of Meetings:**

ARTICLE XIV-Place of Meetings

All regular and special meetings of the Council and of the Executive Committee shall be held at the Anadarko Area Field Office unless some other point under the Kiowa Agency Jurisdiction is designated in the call or notice.

**If Proposed Amendment #7 passes, it will read as follows:**

ARTICLE XIV-Place of Meetings

***(Pursuant to Amendment \_\_\_\_ Adopted July 20, 2013)***

All regular and special meetings of the Council ***shall be held at the*** Wichita Tribal Complex or at a location owned by the Wichita and Affiliated Tribes or its designated entities as stated ***in the call or notice.***

***All regular and special meetings of the Executive Committee shall be held at the Wichita Tribal Complex unless otherwise stated in the call or notice.***



**PROPOSED AMENDMENT #8**

**The current language of Article XV-Quorum:**

ARTICLE XIV-Quorum

Section 1. Fifteen members of the Council shall constitute a quorum to transact business at any meeting.

Section 2. Four members of the Executive Committee shall constitute a quorum to transact business at any meeting.

**If Proposed Amendment #8 passes, it will read as follows:**

ARTICLE XV-Quorum

*(Pursuant to Amendment \_\_\_\_\_ Adopted July 20, 2013)*

Section 1. **Thirty (30)** members of the Council shall constitute a quorum **at any duly called** meeting.

Section 2. Four members of the Executive Committee shall constitute a quorum to transact business at any meeting.

**PROPOSED AMENDMENT #9-Amendments to Article VI, IX, XI, XII**

**If Proposed Amendment #9 passes then Article VI will read as follows:**

ARTICLE VI-Meetings

(Pursuant to Amendment VII, Adopted February 8, 1992 *and*  
***Amendment \_\_\_\_ Adopted July 20, 2013***)

Section 1. Annual meetings of the Council shall be held on the third Saturday in July each year for the purpose of receiving reports and transacting any other business which may come regularly before the council.

Section 2. Special meetings of the Council may be called at the discretion of the President, and shall be called by him upon the written request of a majority of the Executive Committee or upon the written request of ***five percent (5%) of Council*** members of the Tribe; provided, that at least ten (10) days notice shall be given in each instance.

Section 3. The principal object of a special council meeting must be stated in the call for same and may include the words "and for the transaction of other business that may be presented." Unless these words are added no other business may be transacted except for the object stated in the call.

Section 4. The regular meetings of the Executive Committee shall be held the second Monday in January, April, July and October of each year unless otherwise provided by resolution.

Section 5. Special meetings of the Executive Committee may be called by the President at his discretion, and shall be called by him upon the written request of three (3) members of the Executive Committee.

Section 6. Meetings of the Council and the Executive Committee shall be conducted in accordance with Roberts Rules of Order.

**If Proposed Amendment #9 passes then Article IX will read as follows:**

ARTICLE IX-Remove of Officers

***(Pursuant to Amendment \_\_\_\_ Adopted July 20, 2013)***

Upon the signed petition of ***five percent (5%) of*** members of the Council, the President shall call a special meeting of the Council to act upon complaints of misconduct in office of members of the Executive Committee, provided such complaints are supported by affidavits. The Council shall have power, by a

majority vote, after giving the accused a hearing and if found guilty of charges remove him from office and proceed to elect a successor.

**If Proposed Amendment #9 passes, Article XI will read as follows:**

ARTICLE XI-Amendments

(Pursuant to Amendment XI, Adopted April 11, 1992 and  
**Amendment \_\_\_\_ Adopted July 20, 2013)**

These rules and regulations may be amended by a majority vote of at least 10% of the qualified voters of the Wichita and Affiliated Tribes, at an election called for that purpose by the President of the Executive Committee of the Wichita and Affiliated Tribes. It shall be the duty of the President of the Wichita and Affiliated Tribes Executive Committee to call such an election or referendum at the request of the majority of the Wichita and Affiliated Tribes Executive Committee members or upon presentation of a petition signed by at least **five percent (5%) of the** adult members of the Wichita Council; provided that not less than thirty days' notice of such an election and proposed amendments shall be given members of the tribes directly by mail, if feasible, and by appropriate publicity throughout the communities in which the tribal members reside.

**If Proposed Amendment #9 passes then Article XII will read as follows:**

ARTICLE XII-Duties of Officers

**(Pursuant to Amendment \_\_\_\_ Adopted July 20, 2013)**

Section 1. President: The President shall preside at all meetings of the Council and of the Executive Committee. He shall have general supervision of the affairs of the Council and of the Executive Committee and shall perform all duties appertaining to the office of president.

Section 2. Vice-President: In the absence of the President, the Vice-President perform the duties of the office. In the case of a vacancy, the Vice-President shall succeed at once to the office of the President until the next special or regular election for the office of President.

Section 3. Secretary: The Secretary shall keep an accurate account of all proceedings and official records of the Council and of the Executive Committee and shall file a copy of the same with the Officer in Charge of the Anadarko Agency. He shall be responsible for the prompt and efficient handling of all correspondence pertaining to the business of the Council and of the Executive Committee. All official records of the Secretary shall be open to inspection by the members of the Council, the Secretary shall be open to inspection by the members of the Council, in the presence of the Secretary, upon the order of the

Executive Committee or upon the written request of **five percent (5%)** of the Council. He shall keep a correct list of all members of the Council, shall authenticate all accounts or orders of the Council and in the absence of the President and Vice-President, shall call meetings to order until the chairman pro temp is selected. At the expiration of this term of office the records and all papers in his possession shall be turned over to his successor.

Section 4. Treasurer: The Treasurer shall be the custodian of all funds in possession of the Council from any source. He shall keep an accurate record of all such funds and shall disburse the same in accordance with the vote of the Executive Committee. He shall render a written report at the annual Council meeting and at such time as he is requested to do so by the Executive Committee, and shall file a copy of same with the Officer in Charge of the Kiowa Area Field Office. He shall keep all tribal monies entrusted to his care in a special account.

At any time that such an account shall amount to more than \$50.00, he shall file a bond satisfactory to the Executive Committee and to the Commissioner of Indian Affairs. The cost of such bond shall be paid out in tribal money. At the expiration of his terms of office, the records and all papers and funds in his possession shall be turned over to his successor.