

*Wichita and Affiliated Tribes
Tribal Social Service Fund Program
P.O. Box 729
Anadarko, OK 73005
Phone: (405) 247-2425 ext. 120
Fax: (405) 247-3256*

Community Service Block Grant

*Sheena Ngu, Director
Ext. 123
sheena.ngu@wichitatribe.com*



*Cassie Williams, Intake Clerk
Ext. 166
cassie.williams@wichitatribe.com*

Camp & Clinic Assistance Guidelines

The following is a list of guidelines that the CSBG (Community Service Block Grant) Program will use to assist our Wichita tribal youth participation in skills and team building—recreational, exercise or sports camps or clinics.

1. All applicants must be an enrolled member of the Wichita and Affiliated Tribes and provide a copy of the CDIB (Certified Degree of Indian Blood), and **ALL** household income. Applicant must meet household income guidelines of 125% of the Federal Poverty Level.
2. The Camp & Clinic Assistance will be given to tribal students/participants who are enrolled in Pre-K to 12th grade. It is a first come, first served basis, until funds are depleted.
3. Applicant must provide a copy of the flyer or brochure that provides the camp's (vendor) information along with all fees due.
4. Tribal youth allowance will be one time per fiscal year (Oct. 1- Sept. 30), up to fifty dollars (\$50.00) for One Day Camps and up to one hundred dollars (\$100.00) for Overnight Boarding Camps, to be used towards an accredited camp or clinic in their respective sport or recreation of choice.
5. Checks will be made out directly to the organization (vendor) who is conducting the camp or clinic, **NOT** to the participant or parent/guardian of the participant. Reimbursements will only be allowed for camps that require online payments. Reimbursement will be made after camp has been completed and confirmed that applicant participated for the complete duration of camp. Approval for allowance and/or reimbursement will need to be made prior before camp starts (application completed and approval letter has been received from TFSS Dept. to client and letter of intent to vendor).
6. Participant(s)' parent/guardian will be responsible for the remaining balance of the fees, meals, transportation, supplies, etc. If the Program is not funding full balance of the camp or clinic, a receipt for balance owed is due once application is been approved. This is so the CSBG Program can confirm the camp will be paid in full, and the CSBG Program can release the check to the vendor. **NO EXCEPTIONS.**
7. Completed applications will need to be turned in to the CSBG Program two weeks prior to the deadline that camp/clinic fees are due. Parents/guardians are responsible for registering and submitting any required documents to the camp or clinic itself. The CSBG Program will only process for the payment, *if approved*.
8. Parents/guardians are responsible for submitting all required documents at the time when submitting applications. Incomplete applications will not be processed, and a denial letter will be sent stating reason of ineligibility.
9. Participant and parent/guardian must sign and abide by the CSBG Program "Sportsmanship Creed and Parents Creed" and must conduct themselves accordingly throughout the camp or clinic.
10. Participants must agree to complete the camp or clinic in its entirety. If the participant fails to do so, he or she will not be eligible to apply for Camp and & Clinic Assistance the following fiscal year.
11. Participants in any sport camp can be a dangerous activity, including many risks of injury, and hereby release the CSBG Program and its employees, including the Wichita and Affiliated Tribes entities, shall be released of any and all responsibility for accidents or injuries that may occur while participating in the camp or clinic.