



# VACANCY ANNOUNCEMENT

## Peer Recovery Support Specialist – B.E.A.R. Program

<b>OPENING DATE:</b>	05/22/2023	<b>CLOSING DATE:</b>	06/05/2023
<b>SUPERVISOR:</b>	B.E.A.R. Project Director	<b>SALARY:</b>	TBD
<b>LOCATION:</b>	COVID Command Center- 301 W Broadway Street, Anadarko OK 73005	<b>STATUS:</b>	Regular Full-Time

### JOB SUMMARY

The Peer Recovery Support Specialist will be responsible for the completion of activities associated with the B.E.A.R. project. Often refers to the SAMHSA guidelines to increase awareness and understanding of opioid misuse and the importance of Medication Assistance Therapy (MAT) in the treatment of Opioid Use Disorder through stakeholder development, public education, and engagement of medical providers willing to prescribe MAT. Works in collaboration with clients and clinical staff in the best interests of the individual's recovery process, by offering knowledge for their journey to recovery and guidance in navigating relevant benefits and services. This position may work outside the normal work week.

### DUTIES AND RESPONSIBILITIES

- Offers support to clients completing treatment in the form of peer coaching.
- Works closely with the Caseworker/Outreach and Case Manager staff to ensure clients reach case plan goals.
- Hosts Narcotic Anonymous Meetings on a daily basis for clients suffering from Opioid or Stimulant misuse.
- Explains program services to community members and provide business cards and program brochures for their information.
- Offers to share recovery journey with the public in order to promote recovery.
- Searches for treatment locations and develops relationships with organizations for referrals to treatment facilities and services required for the clients.
- Works with the B.E.A.R. Advisory council on updates to program progress.
- Hosts community events, presentations, and appropriate training throughout the three-county catchment area to promote substance abuse prevention and awareness and recruit potential clients for treatment.
- Attends and completes all required training as required by program and grant objectives.
- Offers all available services and tracks services in case records.
- Performs all other duties as assigned by the Program Director.

### • EDUCATION AND EXPERIENCE

- **Preferred:** Possess an Associate's Degree in Behavioral Health, Social Sciences, Human Services, or any closely related field from an accredited College or University with two (2) years of verifiable, successful work experience as a support specialist or in a position of equal level or responsibility.
- **Minimum:** High School or General Education Diploma AND a minimum of 2-years' experience in an increasingly responsible administrative/clerical capacity with a demonstrated experience serving in an entry-level capacity and/or combination of education, training, and experience equal to 2-years can be substituted that must be documented.

### REQUIREMENTS

Must possess a valid Oklahoma Driver's License.  
This position requires a successful background check and drug screening.

### APPLICATION PROCEDURE

Submit Wichita Tribe Application + Copy of valid Oklahoma state driver's license, Copy of Indian Preference form 5-4432 OR valid federally recognized Tribal CDIB (if applicable), College Transcripts OR Certificates of Completion (if applicable) to:

**Submit To E-mail:** [Humanresources@wichitatribe.com](mailto:Humanresources@wichitatribe.com)

**OR drop off at:** 414 Wichita Circle, Anadarko OK 73005

**Phone:** 405-247-2425

### **EMPLOYMENT PREFERENCE**

The policy of the Wichita Tribe is to provide preference in employment to qualified Native Americans. The Tribe gives preference in the following order:

- Enrolled members of the Wichita Tribe.
- Descendants of the Wichita Tribe.
- Wichita relations are limited to a legally married spouse or a parent who has permanent legal custody of the enrolled child.
- Enrolled members of a Federally recognized Tribe.

If claiming Wichita Tribal Preference or Indian Preference provide a copy of form BIA-4432 Verification of Indian Preference for Employment in the Bureau of Indian Affairs and the Indian Health Service, valid Tribal I.D. or certificate of degree of Indian blood from a federally recognized Tribe to verify preference.

- Non-Indian Applicants may also apply.

### **BENEFITS**

No cost self-only health, vision and dental insurance.  
SIMPLE IRA, 3% Tribal matching contribution.  
Vacation and sick leave.  
Paid holiday leave.