

**ELECTION PROCEDURES (as amended)  
WICHITA AND AFFILIATED TRIBES**

SECTION 1-APPLICABILITY OF PROCEDURES:

These election procedures are applicable to all elections conducted by the Wichita and Affiliated Tribes (Wichita, Keechi, Waco, and Tawakonie) pursuant to Articles VII, and XI of the Wichita Governing Resolution. In case of disputes as to compliance with these procedures, substantial rather than complete compliance shall be deemed adequate. Copies of these procedures shall be distributed to any eligible voter requesting them.

SECTION 2-ELECTION NOTICES:

An election notice shall be mailed no less than 10 days before such election to all eligible voters with identifiable addresses. The notice shall contain a list of all candidates, the positions they're running for and information regarding the time and place of the election. In elections called pursuant to Article XI-Amendments, the notice and proposed amendments shall be mailed to Tribal members not less than 30 days before such election.

SECTION 3-FILING NOTICE:

Candidates must file their notice of candidacy with the Secretary of the Wichita Executive Committee 30 days prior to the date of any regular or special election. There will be a filing fee of \$125.00 for candidates filing for the office of President, Vice President, Secretary and Treasurer and a \$100.00 filing fee for those candidates filing for the office of Committee Member. These filing periods will apply to any filing period after July 12, 2004, the date of this amendment.\*\*\*

SECTION 4-OPENING AND CLOSING OF THE POLLS:

The polls will open at 9:00 a.m. and remain open for 8 hours. The polls will close at 5:00 p.m. All eligible tribal voters shall register with the polling place officials in order to verify their membership and right to vote.

SECTION 5-POLLING PLACE:

The polling place shall be in the Conference Room of the Wichita Tribal Administration Building located north of Anadarko, Oklahoma. There shall be no loitering in or around the lobby area of the polling place while the polls are open \*\* or during the counting of the ballots.\*\*\*\*

SECTION 6-POLLING PLACE OFFICIALS:

The officials who shall conduct the election shall be selected by the Wichita Executive Committee. The Executive Committee shall select ~~three~~<sup>two</sup> individuals and one alternate to assist with the balloting and three individuals and one alternate to count the ballots.

A. It shall be the duty of the polling place workers who assist with balloting:

1. To count the blank ballots prior to the opening of the polls and to verify that the total of the number of ballots voted, plus the number of spoiled ballots, and the number of unused ballots equals the number of blank ballots available at the beginning of the balloting.
2. To see that the names of each person offering to vote is entitled to be on the official voters list of the Wichita and Affiliated Tribes.
3. To require that each member who votes to present a valid federal, state or Tribal photo identification (ID).\*\*\*\*\*
4. To deny to vote, any member who is intoxicated.\*\*\*\*\*
5. To require that each member who votes signs his name beside the listing of his name on the official voters list.

Or

To require that each member who votes signs his name on the sheet provided and to assure that the listing of each member who votes is marked clearly on the official voters list with the word "voted". (Any voter who signs with an "X" or a thumbprint shall have that mark initialed by two polling place officials.)

6. To issue one ballot ~~for each position, amendment or issue~~\* to each eligible voter. (Should any voter spoil or mutilate his ballot(s) in his effort to vote, he/she shall fold it in such a manner that the polling officials cannot see how he had voted, and return with it to the table where ballots are being issued. Such voter shall then, in the presence of the polling officials, destroy the ballot. The polling officials shall make a record of such destruction and shall provide such voter with another ballot(s).
7. To see that the ballot is marked and deposited in the locked ballot box by the voter himself.
8. To assure that the ballot box remains locked at all times.
9. To assure that no person is allowed to electioneer within 20\* 50 feet of polling place.

10. To insure that there is no loitering in or around the lobby area of the polling place while the polls are open (9:00 a.m. to 5:00 p.m.).\*\*

B. It shall be the duty of the polling place worker who assists with the counting of ballots:

1. To count the ballots immediately after the closing of the polls.
2. To certify the election results.
3. To package the ballots, together with the unused ballots, the signed voter list and other records of the election and see that it is securely stored at the Anadarko Agency, Bureau of Indian Affairs for a period of thirty (30) days.

#### SECTION 7-ASSISTANCE FOR INFIRM VOTERS:

When any voter presents himself for a ballot and states that he/she because of physical disability or infirmity is unable to mark his ballot, one of the polling place officials shall cause such voter to be sworn after the following:

“Do you solemnly swear (or affirm) that you are unable to mark and prepare your ballot for voting because of physical disability or infirmity?”

Should voter so qualify himself, it shall be the duty of two polling place officials to give the voter such assistance as he needs, but in all such instances the voter must without suggestions from such officials state the way he/she wishes to vote and in no instance shall an election official volunteer any suggestions to such voter as to how he should vote. Such assistance shall be given at the ballot box, and all voters, other than the election officers, shall be kept sufficiently distant so that they will not hear or know how such disabled voter voted. No ballots will be taken from the polling place for voting.

#### SECTION 8-ABSENTEE VOTING:

All persons desiring to vote in this election shall present themselves at the polling place during the hours of voting. No absentee voting will be permitted.

#### SECTION 9-COUNTING OF BALLOTS:

Immediately following the closing of the polls, the polling place officials who have assisted with the balloting shall deliver the locked ballot box to the three officials who are to count the ballots. The place designated for counting shall be the conference room of the Tribal Administration Building. Each of the candidates will be allowed to have a representative to serve as observer for the counting of ballots. Each candidate will provide written verification of their selected representative to the Secretary of the Executive Committee prior to the counting of the ballots. These representatives, the invited representatives of the Superintendent of the Anadarko Agency

and the three counters and the alternate\*\*\*\*\* shall be the only persons present during the counting of the ballots.

The ballot box shall be opened in the presence of the above named persons (provided however, that if any of representatives are not present when the polls close the counting may begin without them). One counter shall lift the ballot from the ballot box, identify which position, amendment or issue it concerns and read the vote on that particular ballot. The other two counters shall tally the votes on tally sheets as they are being read. The counting shall proceed in this manner until all three counters agree on the number of votes received for each amendment or issue.


So long as the three counters agree that the clear intent of the voter can be discerned on the ballot, it shall be counted. If the mismarking is such that the counters cannot agree on the clear intent, the vote for that ballot shall not be counted. Whenever a ballot or any portion thereof is not counted, this fact shall be clearly marked on the face of the ballot with the reason indicated. This statement shall be initialed by the counters.

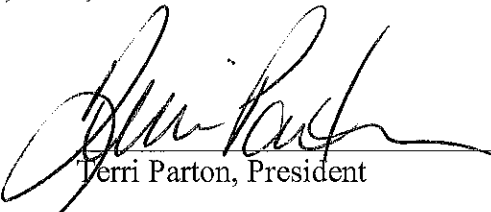
SECTION 10-CERTIFICATION AND ANNOUNCEMENT OF ELECTION RESULTS:

Following the completion of the counting, the counters shall sign the tally sheets indicating their certification of the count and shall then make publicly known the results of the election and shall post these results on the door of the Wichita Tribal Office.

CERTIFICATION

The foregoing Election Procedures were approved by the Executive Committee of the Wichita and Affiliated Tribes on September 9, 1992, with a vote of 4 for 0 against, with 0 abstentions. On July 10, 2000, the Executive Committee Amended Section 6, Section 6 A4, and Section 6 A7 by a vote of 4-0-0. On June 14, 2004, the Executive Committee amended Section 5, Section 6, and added Section 6 A8 by a vote of 5-0-0. On July 12, 2004, the Executive Committee amended Section 3 by a vote of 4-0-0. On July 30, 2004, the Executive Committee amended Section 5 by a vote of 5-0-0. On June 04, 2012, the Executive Committee added Section 6 A3 by a vote of 4-0-0 and Section 6 A4 by a vote of 3-0-0. On June 27, 2013, the Executive Committee amended Section 9 by a vote of 4-0-0.

  
\_\_\_\_\_  
Myles Stephenson, Secretary

  
\_\_\_\_\_  
Terri Parton, President

- \*Amended on July 10, 2000
- \*\*Amended on June 14, 2004
- \*\*\*Amended on July 12, 2004
- \*\*\*\*Amended on July 30, 2004
- \*\*\*\*\*Amended on June 04, 2012
- \*\*\*\*\*Amended on June 04, 2012
- \*\*\*\*\*Amended on June 27, 2013