

WICHITA TAX COMMISSION
PO BOX 547
ANADARKO, OK 73005

For Office Use Only

APPLICATION FOR OIL & GAS
LESSEE LICENSE

PLEASE TYPE OR PRINT

Name of Lessee

Lessee Address

Email Address (Area Code) Phone No.

New _____	Renewal _____
License No. Issued _____	
Application Approved _____	
Application Rejected _____	
Application Fee Paid _____	
Check Number _____	
Date License Issued _____	
_____ Tax Commission Staff Signature	

PLEASE ANSWER QUESTIONS FULLY:

1. In what counties (within the Wichita & Affiliated Tribes jurisdiction) will the Lessee be producing Oil and Gas? _____
2. Have you previously been issued an Oil & Gas Lessee License? If so provide: _____

Name Operated Under	Address	Tax/License Number

4. Indicate in proper space the type of ownership:
Individual _____ Partnership _____ Corporation _____ Other _____

(If a Corporation, an Oil & Gas Lessee License will not be issued until Articles of Incorporation have been filed with the Secretary of the Wichita and Affiliated Tribes, PO Box 729, Anadarko, OK 73005. If a Partnership, and Oil & Gas Lessee License will not be issued until the Partnership Agreement has been filed with the Secretary of the Wichita and Affiliated Tribes, PO Box 729, Anadarko, OK 73005. If the partnership has no formal Partnership Agreement, and affidavit indicating that there is no formal agreement shall be substituted for the filing of a formal agreement). All others must provide proof of ownership.

NOTE: Enter the Appropriate Date:
Oklahoma Corporation, Date Corporate Charter Granted _____
Foreign Corporation, Date Domesticated in Oklahoma _____

Full Name of Directors, Officers, Partners, Majority Shareholders and/or Controlling Members (use additional sheets as necessary)

Name	Address	Degree of Interest

Name	Address	Degree of Interest
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Name	Address	Degree of Interest
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5. If you are already engaged in Oil & Gas operation within the Wichita and Affiliated Tribes jurisdiction, provide the BIA lease numbers for the leases on which production is occurring:

INSTRUCTIONS:

The following documentation must be submitted in full before a license is issued:

1. COPIES OF ALL BIA APPROVED MINERAL LEASES WITHIN THE WICHITA AND AFFILIATED TRIBE’S JURISDICTION.
2. PROOF OF AUTHORITY OF SERVICE AGENT TO ACCEPT SERVICE OF PROCESS ON BEHALF OF THE APPLICANT.

AFFIRMATIONS:

The Applicant hereby agrees to be bound by the following terms as a licensee of the Wichita and Affiliated Tribes:

1. The applicant/licensee will abide by all applicable laws of the Wichita and Affiliated Tribe.
2. The applicant/licensee will file with the Wichita Tax Commission copies of those forms filed with the designated federal agencies as specified by the Tax Commission in its rules and regulations.
3. The applicant/licensee will stipulate, and consent to the civil jurisdiction of the Wichita and Affiliated Tribe and to the jurisdiction of the Tribal Court, and the applicant/licensee agrees to accept service of process in matters arising from or related to the conduct of business.
4. The applicant/licensee, if it receives a summons to appear in any court on a matter relating to a lease within the Wichita and Affiliated Tribes jurisdiction, it will notify the Wichita Tax Commission immediately, and provide the Tax Commission with a copy of the court document.
5. The applicant/licensee will respond in a timely manner to requests by the Tax Commission for information sought for the purpose of establishing whether it is in compliance with the terms of the Wichita General Revenue and Taxation Act of 1993 (“Tax Act”).
6. The applicant/licensee authorizes the Tax Commission access to its federal and state tax filings as necessary for audit purposes or to determine compliance with the Tax Act.
7. The applicant/licensee authorizes the Tax Commission to conduct an on-site audit of its facilities as necessary for audit purposes or to determine compliance with the Tax Act.

8. The applicant/licensee authorizes the Tax Commission to access and obtain records within its control as necessary for audit purposes or to determine compliance with the Tax Act.

9. The applicant/licensee authorizes the Tax Commission to access and obtain records submitted to or held by the Bureau of Land Management, the Bureau of Indian Affairs, the United States Geological Survey, The Oklahoma Tax Commission, and/or the Oklahoma Corporation Commission as necessary for audit purposes or to determine compliance with the Tax Act.

10. The applicant/licensee authorizes tribal representatives to enter and inspect lease sites and records maintained thereon as necessary for audit purposes or to determine compliance with the Tax Act.

11. The applicant/licensee will return its license to the Wichita Tax Administrator immediately if it permanently ceases business operations and acknowledges that its license is non-transferable and non-assignable.

The applicant/licensee further acknowledges that neither the Wichita and Affiliated Tribes nor the Wichita Tax Commission shall be responsible for defending any applicant in proceedings brought by federal, state, or local governments for the enforcement of tax or other laws.

IMPROPERLY SIGNED OR INCOMPLETE APPLICATIONS WILL BE RETURNED FOR CORRECTION.

Sole Proprietorship-Owner must sign application.

Partnership/Association-All Partners or controlling members must sign application.

Corporation-List all officers and have the signature of one corporate officer on application.

Joint Venture-Authorized signatures of all persona and one officer of corporation organizing joint venture.

This application submitted on behalf of _____ has been examined by me, and under penalty of law, I hereby affirm, that to the best of my information, knowledge and belief, it is a true and accurate and complete application.

Signature

Title Date

Printed Signature

Wichita and Affiliated Tribe Tax Commission

Title Date

NOTARY PUBLIC SIGNATURE: _____

COMMISSION EXPIRES ON: _____

PRINTED NAME: _____

SEAL

DATE: _____